

Sage Accpac Credit Controls

In these tough economic times, credit control and review are even more essential than ever. Accounts Receivable credit controls lets you specify what amounts are to be included when checking customer credit during invoice entry and specific credit check options for each customer.

In AR Set up / Options screen – Processing tab you can select from the following options:



- Include Pending A/R Transactions In Credit Check. Select this option if you want Accounts Receivable to include unposted documents created in Accounts Receivable when calculating a customer's outstanding balance during credit checks.
- Include Pending O/E Transactions In Credit Check. Select this option if you want Accounts Receivable to include outstanding orders from Sage Accpac Order Entry when calculating a customer's outstanding balance.
- Include Pending Other Transactions In Credit Check. Select this option if you use integrated non Accpac software to include unposted transactions during credit checks

You can select individual credit checks for customers in AR Customers/Customer /Processing tab.

Accpac Tips and Tricks

Prepared by: Jeruzalski Computer Services Ltd.

SAMDSQ - A/R Customers

File Settings Help

Customer Number 1100

Customer Name Bargain Mart - San Diego

Address | Contact | Processing | Invoicing | Optional Fields | Statistics | Activity | Comments | Credit Card

Account Type Open Item Print Statements

Account Set USA Accounts Receivable, Other

Terms Code N30 Net 30 Days

Billing Cycle BILLMT Monthly Billing Cycle

Interest Profile INTWHS Interest Profile - Wholesale

Payment Code CHECK Check

Delivery Method Mail Check Language ENG

Credit Bureau Information

Number 1452 Rating AA Date 16/05/2010

Issue Credit Warning When

Total Outstanding Balance Exceeds the Credit Limit of 10,000.00

A/R Transactions Overdue by 10 Days or More Exceeds the Overdue Limit of 1,000.00

Currency USD U.S. Dollars

Rate Type SP Daily spot rate

Save Delete Close

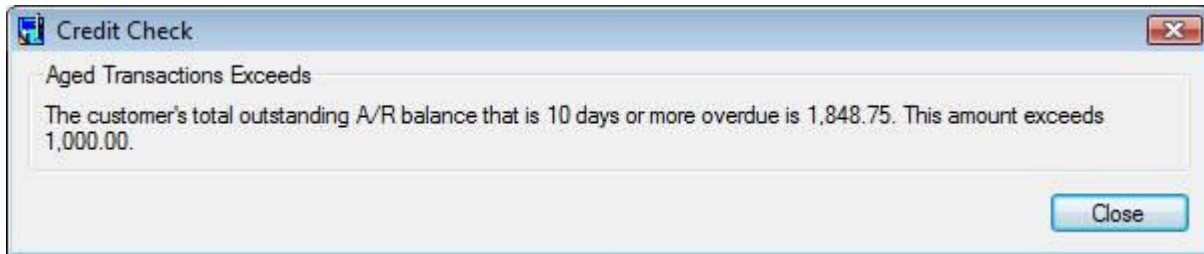
If one or more credit check options are selected Accounts Receivable and Order Entry modules perform a credit check when you add a document for the customer

The information included during a credit check depends on:

- The credit check options specified for the customer:
 - i.e. - Total Outstanding Balance Exceeds Credit Limit Of 10000
 - A/R Transactions Overdue By 10 Days Or More Exceeds The Overdue Limit Of 1000
- The credit check options you selected for Accounts Receivable, which determine whether outstanding balances include pending documents

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If the credit check determines that the outstanding balance exceeds the credit limit, or that the aged transactions exceed the overdue limit, the AR program displays a Credit Check form, showing the credit problems. You can edit the transaction once you close the Credit Check form, or you can ignore the warning and save the entry.

In order entry you have the option of pre-checking the credit for a customer before entering the details for an order (click the Pre Check Credit button to the right of the customer number) or if the order will put the customer account over its credit limit, the program displays a warning message and the following customer information when it posts the order:

| Customer Credit Limit | |
|----------------------------------|-----------------|
| Credit Limit | 100.00 |
| Outstanding A/R Balance | 5,177.85 |
| A/R Pending Balance | 1,156.65 |
| O/E Pending Balance | 0.00 |
| Other Pending Balance | 0.00 |
| Current Order Amount | 391.87 |
| Prepayment Amount | 0.00 |
| Total Outstanding Balance | 6,726.37 |
| Credit Limit Exceeded By | 6,626.37 |

Aged Transactions Exceeds
The customer's total outstanding A/R balance that is 10 days or more overdue is 1,848.75. This amount exceeds 1,000.00.

| | | | |
|---------------------|---------|-------------------|------------|
| Last Invoice Amount | 376.65 | Last Invoice Date | 01/03/2009 |
| Last Payment Amount | -106.36 | Last Payment Date | 10/01/2009 |

On Hold

Credit Approved By:

For the order to be posted, the user must have credit approval rights or the order has to be saved with an "On Hold" status.

The same type of credit check is performed when shipment and invoices are processed.